



BOARD MEETING AGENDA

FEBRUARY 21, 2023

8:00 PM - Middle School Auditorium

1. **Opening Meeting: Call to Order/Pledge** - President John Wardle
2. **Student/Staff Recognition and Board Reports** - Sammi Feldman and Cailin Spies
 - 2.a. Student Recognition - Bennett Seiler and Peyton Weekley
3. **Reading of Correspondence**
4. **Recognition of Visitors** - We remind all visitors to please sign-in on the clipboard for tonight's meeting.
5. **Public Comment Period** - Mrs. Minnich, has anyone provided a card to request Public Comment this evening?
6. **Approval of Minutes**

Motion to approve the [Committee of the Whole](#) and [Board Meeting Minutes](#) for February 6, 2023 as presented?

7. Financial Reports

7.a. Payment of Bills

General Fund	\$	620,610.44
Special Revenue Fund	\$	369.69
Capital Project Reserve Fund	\$	87,525.99
Cafeteria Fund	\$	140,933.57
Student Activities	\$	5,947.25
Total	\$	855,386.94

Motion to approve the Payment of Bills as presented?

7.b. Treasurer's Fund Report

General Fund	\$	28,224,468.74
Capital Project Reserve Fund	\$	10,656,898.21
Cafeteria Fund	\$	942,343.13
Student Activities	\$	293,542.69
Total	\$	40,117,252.77

Motion to approve the Treasurer's Fund Report and budget transfers as presented?

7.c. YTD General Fund Report and YTD Taxes

The administration prepared the YTD General Fund Report and the YTD Taxes for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax Summary shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-To-Date General Fund and Tax Reports as submitted?

8. Old Business

Do we have any old business?

9. New Business Personnel Items - Actions Items

Unless there is an objection, we will combine New Business Personnel Items 9(a) - 9(c) into one motion.

9.a. Recommended Approval of Leave Requests

- Allison Baer, Mount Rock Elementary Administrative Assistant, is requesting a day of leave without pay on February 6, 2023.
- Alison Brown, Middle School Teacher, is requesting a half day of leave without pay on Wednesday, February 1, 2023.
- Bethany Stanton, Mount Rock Elementary Teacher, is requesting a day of leave without pay on February 3, 2023 and March 3, 2023.

The administration recommends the Board of School Directors approve the leave requests as presented.

9.b. Recommended Approval of the Spring Coaching Roster

A list of the spring extra-curricular coaching positions and recommended personnel has been prepared by Scott Penner, Director of Athletics and Student Activities, and reviewed by Stacy Lehman, Human Resources Coordinator. The 2022-2023 salaries established for these positions are based on the current contract between the Big Spring Education Association and the Big Spring School District.

The administration recommends the Board of School Directors approve the spring coaching roster as presented.

9.c. Recommended Approval of Athletic Staffing

Mr. Scott Penner, Director of Athletics and Student Activities, recommends the following staff:

- Olivia Monismith to serve as Co-Assistant Coach for JV Softball for the 2022-2023 season.
- Cory Mowery to serve as Assistant Coach for Middle School Girls Soccer for the 2022-2023 season.
- Margaret Murray to serve as Volunteer for the Track and Field Program.
- Michael Owen to serve as Volunteer for the Boys Soccer Program.
- Carly White to serve as Co-Assistant Coach for JV Softball for the 2022-2023 season.
- David Young to serve as Volunteer for the Track and Field Program.

The administration recommends the Board of School Directors approve the athletic staff as presented.

9.d. Contract for Superintendent of Schools

It is recommended the Board of School Directors appoint Dr. Nicholas Guarente as Superintendent of Schools for a five-year term effective April 1, 2023 and approve the related [Employment Contract](#).

Motion to approve an employment contract for Dr. Nicholas Guarente, to serve as Superintendent of Schools from April 1, 2023 through April 1, 2028 as presented?

This will be a roll-call vote, Mr. Piper please call the roll.

10. New Business - Actions Items

10.a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the current contract between the Big Spring Educational Association, the Act 93 Agreement, and the Big Spring School District.

Matthew Kump	\$1,650.00
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The administration recommends the Board of School Directors authorize reimbursement for graduate credits as presented.

10.b. Recommended Approval of Utilization Requests

- Christian Witmer is requesting use of the High School Auditorium and Commons for the Musical on March 2, 3, 4, and 5, 2023. Because the dates involve a Sunday, Board action is necessary.
- Matt Bixler, on behalf of Hurricane Softball, is requesting use of the Oak Flat and Mount Rock Softball Fields March 6 through October 27, 2023. Because some of the dates involve Sundays, Board action is necessary.

The administration recommends the Board of School Directors approve the utilization requests as presented.

10.c. Recommended Approval of Capital Project Payments

The following invoices are for payment within the Capital Project Fund:

- El Associates - \$1,000 - Invoice 9358 - District Wide Feasibility Plan
- McClure Company - \$2,115,900 - Invoice 1 - Summer 2023 ESCO Projects

The administration recommends the Board of School Directors approve the invoices to be paid from the Capital Reserve Project Fund.

10.d. Recommended Approval of Student Travel

High School Principal, Jason Shover, is requesting permission for two high school students and advisors to travel and participate in the following competition:

- Technology Student Association State Conference and Competition at Seven Springs Resort in Seven Springs, PA - April 19 - 21, 2023.

Middle School Principal, Clarissa Nace, is requesting permission for middle school students and advisors to attend the following:

- CDP FFA Meet State Officer Night at the Mechanicsburg Hoss's Restaurant - February 21, 2023
- FFA Greenwood High School Meal Packing Event - March 3, 2023

The administration recommends the Board of School Directors approve the above listed travel and participation as presented.

10.e. Recommended Approval of Fundraiser

Mr. Scott Penner, Director of Athletics and Student Activities, is requesting approval of the following fundraiser:

- Paint Night on March 16, 2023 in the High School Commons to benefit the High School Quill and Scroll Club.

The administration recommends the Board of School Directors approve the fundraiser as presented.

10.f. Recommended Approval of Project Proposals

Mr. Robert Krepps, Director of Technology, has reviewed 3 responses to a request for proposal for a new data cabling plant for the high school. The lowest cost proposal was submitted by Snyder Electric at a cost of \$341,600. Snyder Electric has a proven record with the district completing various wiring projects in all of our buildings.

The Prismworks Bells, Clocks, PA Proposal has been reviewed by Mr. Robert Krepps, Director of Technology. This proposal replaces the existing High School Bells, Clocks, PA system installed when the HS was built. The new system leverages a centralized platform that was installed in all the other buildings during construction projects over the past 4 years at a cost of \$157,905.50.

The administration recommends the Board of School Directors approve the proposals as presented.

11. New Business - Information Item

11.a. New Story Tuition Agreement

New Story, LLC is a private licensed school within the Commonwealth of Pennsylvania that provides educational services to children with special education requirements. Dr. Abigail Leonard, Director of Student Services, has reviewed the student tuition agreement for a Big Spring student transferring to New Story during the 2022-2023 school year.

11.b. Proposed Job Descriptions

The administration has updated the job descriptions listed below:

- **111 Director of Student Services**
- **112 Supervisor of Special Education**
- **708 Seasonal Laborer**

After the job descriptions have been reviewed by the Board of School Directors and the administration, the updated job descriptions will be presented for Board approval at the March 6, 2023 Board meeting.

12. Board Reports

12.a. District Improvement Committee - Mr. Fisher and Mrs. Webster - Next Meeting: April 20, 2023

12.b. Athletic Committee - Mr. Deihl, Mr. Fisher, Mr. Myers, and Mr. Wardle - Meetings: March 16, 2023 May 17, 2023

12.c. Cumberland Perry Area Career and Technical Center - Mr. Piper and Mr. Wardle

12.d. Building and Property Committee - Mr. Over, Mr. Piper, Mr. Roush, and Mr. Wardle - Meetings: March 6, 2023 May 1, 2023

12.e. Finance Committee - Mr. Deihl, Mr. Over, Mr. Piper, and Mr. Myers - Meetings: March 20, 2023 April 17, 2023 May 15, 2023 June 5, 2023

12.f. South Central Trust - Mr. Deihl

12.g. Capital Area Intermediate Unit - Mr. Swanson

12.h. Tax Collection Committee - Mr. Swanson

12.i. Future Board Agenda Items

12.j. Superintendent's Report - Mrs. Temple, Interim Superintendent

13. Meeting Closing

13.a. Business from the Floor/Board Member Comment

13.b. Adjournment - Motion to adjourn the meeting?

Meeting adjourned at _____ pm, **February 21, 2023**

Next scheduled meeting is **March 6, 2023**